**机动车维修人员汇总表**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **姓名** | **性别** | **身份证号** | **文化程度** | **岗位或工种** | **工龄** | **职称或职业技术等级** | **备注** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |

**机动车维修企业人数要求**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **企业负责人** | **技术负责人** | **质量检验员** | **维修业务员** | **价格结算员** | **机修** | **电器** | **钣金** | **涂漆** | **其他** | **备注** |
| 一类 | |  | 1 | 2 | 1 | 1 | 2 | 2 | 2 | 2 |  | 危险品运输车辆维修企业应额外配备安全管理人员；二类维修企业的企业负责人、技术负责人、维修业务员、价格结算员可兼职，一人最多兼职2岗；从事燃气汽车维修企业需至少配备1名熟悉燃料供给系统专职技术员、检验员 |
| 二类 | |  | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 |  |
| **三类** | 综合小修 |  | 1 | 1 | 1 | 1 | 1 | 1 |  |  |  |
| 发动机维修 |  | 1 | 2 | 1 | 1 | 2 | 1 |  |  |  |
| 车身维修 |  | 1 | 1 | 1 | 1 | 1 |  | 2 | 2 |  |
| 电气系统维修 |  | 1 | 1 | 1 | 1 |  | 2 |  |  |  |
| 自动变速器维修 |  | 1 | 1 | 1 | 1 | 2 | 1 |  |  |  |
| 轮胎动平衡及修补 |  |  |  |  |  |  |  |  |  | 轮胎维修1人 |
| 四轮定位检测调整 |  |  |  |  |  | 1 |  |  |  |  |
| 汽车润滑与养护 |  |  |  |  |  | 1 |  |  |  |  |
| 喷油泵和喷油器维修 |  |  |  |  |  | 1 |  |  |  |  |
| 曲轴修磨 |  |  |  |  |  | 1 |  |  |  |  |
| 气缸镗磨 |  |  |  |  |  | 1 |  |  |  |  |
| 散热器维修 |  |  |  |  |  | 1 |  |  |  |  |
| 空调维修 |  |  |  |  |  |  |  |  |  | 空调维修1人 |
| 汽车美容装潢 |  |  |  |  |  | 1 |  |  |  | 车身清洁2人 |
| 汽车玻璃安装及修复 |  |  |  |  |  | 1 |  |  |  |  |

**此表为企业各工种最低人数要求，供维修企业参考，不用提交纸质版材料，提交电子版材料时请删除本页**